

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION  
BOARD MEETING - JUNE 9, 2016 2:00 PM**

**DIRECTORS PRESENT WERE:**

Tom Nate      Ernie DeWinne      Bonnie Tidball      Harry Maxwell      Jo DeHoyos

**OTHERS IN ATTENDANCE:**

Wayne Mauldin      John Schuetze      Joe Ortega      Charlene Greenhill

The meeting was called to order by President Tom Nate at 2:00 p.m. June 9, 2016

**MINUTES:** Each Director read the Minutes of the May 12, 2016 Board Meeting.

**MOTION:**

Ernie DeWinne made a motion to accept the May 12, 2016 minutes as presented.  
Bonnie Tidball seconded the motion. - The Board voted unanimously and the motion passed.

**TREASURER REPORT:** Ernie DeWinne presented the balance sheet and profit and loss statements as of May 31, 2015, May 31, 2016 and April 30, 2016.

**MOTION:**

Bonnie Tidball made a motion to accept the treasurers' report as presented.  
Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

**FIELD OPERATIONS:** Joe Ortega reported they got the new coil put in at well #3 and put in the new scale at the condo well. Joe reported that he had two pumps go out at well #1 and got it back in service. Joe reported that they fixed a major leak at well #1 and they had it fixed by 11pm and put in a tap in unit 6.

**CLASS C OPERATOR:** Charlene Greenhill reported that she received the exit letter for the condo well from the TCEQ inspection and they documented failure to maintain accurate asbuilts and the scale wasn't working; Joe has replaced it since then.

**OLD BUSINESS:**

**UPDATE ON WELL #5 PROJECT:** Tom Nate advised he spoke with Reed and doesn't know if he will be bidding on the project after all as he doesn't have time to work on the bid package that we requested of him. Tom advised that we should go back to Thonhoff and start over with the design with simplicity and budget in mind. Ernie DeWinne wants to meet with Zane Everett to get ideas of what he would change from the building part of the bid. Ernie advised that Reed recommended that we change the casing from stainless steel to PVC schedule 80 among other

changes to save money. The Board discussed and made a list of changes to discuss with Thonhoff and a list of items to do themselves to cut costs on the project.

**DISCUSS REBID PROCESS ON WELL #5 PROJECT:** Ernie DeWinne advised that after we met with Thonhoff with our changes, Thonhoff will meet with Hoover and see what they are willing to reduce their bid and if it's acceptable we may be able to award the bid by the end of the month. Ernie advised that if Hoover doesn't lower their bid, we can rebid the project.

**UPDATE ON STATUS OF USDA LOAN:** Ernie DeWinne advised that we have a five year commitment on our loan with USDA.

**DISCUSS NEW PUMP HOUSE AT CONDO SYSTEM:** Joe Ortega advised that he received a bid from Fabricator's Unlimited for \$1,500.00 for the 6x6 concrete slab and \$1, 639.00 for the 6x6 insulated building for the pump house at the condo well.

**MOTION:**

Ernie DeWinne made a motion to accept the bid from Fabricator's Unlimited.  
Bonnie Tidball seconded the motion. - The Board voted unanimously and the motion passed.

**DISCUSS PAYING FOR A SHARE OF BULK DIESEL FUEL WITH DRROA:** Ernie DeWinne advised that the DRROA has a diesel tank at Joe's house and would like to start purchasing diesel from them for the backhoe instead of Joe going to the gas station each time. The Board discussed and Ernie will bring it up at the next DRROA meeting.

**MOTION:**

Ernie DeWinne made a motion to purchase diesel for the backhoe from DRROA and they will bill us monthly.  
Bonnie Tidball seconded the motion. - The Board voted unanimously and the motion passed.

**DISCUSS ESTABLISHING DEPOSITS FOR RENTAL CUSTOMERS:** Ernie DeWinne advised that in the past two renters have moved without paying their final water bills and asked the Board if they would like to collect deposits from renters or collect from the owners of the homes as it states in the tariff? The Board and guests discussed and agreed that since the owners have to sign the customer agreement they need to guarantee payment. The Board agreed to have Karen send out disconnect notices to the owners when their renters are late paying their water bills and facing disconnection.

The Board and guest discussed homeowners that have not become new customers with BRRWSC and haven't paid the \$500.00 membership fee. The Board and guests discussed those customers that are always late paying their water bills should have to pay a 1/6<sup>th</sup> of their annual water bill as a deposit. The Board agreed to draft a letter to send to all customers informing them of the new policy that if they are late more than two times in a row a fee will be charged of 1/6<sup>th</sup> of their annual water bill as a deposit, Ernie will draft up a letter and present it at the next Board meeting.

**NEW BUSINESS:**

**DISCUSS MANDATORY BOARD TRAINING REQUIREMENTS:** Ernie DeWinne advised that he is the only current Board member that has gone through the Open Records Course as required training and the rest of the Board needs to complete this before the next Board meeting.

**MOTION:**

Ernie DeWinne made a motion to adjourn the meeting.

Bonnie Tidball seconded the motion. - The Board voted unanimously and the meeting was adjourned.

BRRWSC President - Tom Nate \_\_\_\_\_

BRRWSC Secretary/Treasurer – Ernie DeWinne \_\_\_\_\_